ALLOCATIONS PROCESS

Welcome to HEE North East and North Cumbria. Up to the point at which a candidate accepts an offer through Oriel, all allocations and rankings of geographical locations and programmes are dealt with by the national processes. After you have accepted an offer on one of our programmes, a preference form will be sent to you via Lime Survey. This will come from the Recruitment Manager within HEE NE&NC, and must be completed within 48 hours of receipt. Further instructions on how to complete the form will be sent at the time of the original email.

Once the preference data is collated it is sent to your chosen programme who will complete the allocations process. When allocating you specific posts, whilst your personal and educational preferences are really important, we also need to take patient safety and the needs of the NHS seriously. As a result, all programmes also take into account the following factors when allocating:

1. The need to allocate to Supervisory Training Practices and new training practices
2. The need to ensure an even fill across the Trust and GP posts in the area

Please also note the following:

1. The outcomes of the Stage 2 and Stage 3 of the R&S process are not taken into account when allocating to posts.
2. Northumbria and Durham Tees Valley use a random number generator when deciding which trainees to allocate first
3. Less than full time trainees working 60% will generally slot share training posts whilst in hospital trust posts.
4. Whilst previous experience is considered during the allocation process, due to the specialities available for GP training some duplication from previous experience e.g. foundation training posts may occur.
5. Occasionally we will have to make adjustments to a programme due to circumstances beyond our control e.g. NHS Service need, resignation of a training practice or loss of a specialty training post.

Once the allocations process has been completed your allocated posts will be emailed to you within 3 weeks of the preference form being completed and submitted. Once the programmes have been allocated they will not normally be changed unless new circumstances arise: e.g. maternity leave/ill health/time out of programme.

For further details of our geographical choices criteria and application process please see each programme website:

Durham Tees Valley – [http://www.dtgptraining.co.uk/allocation_policy.html](http://www.dtgptraining.co.uk/allocation_policy.html)
Northumbria – [http://www.northumbriagptraining.co.uk/trainee_rotations.htm](http://www.northumbriagptraining.co.uk/trainee_rotations.htm)