

Hub and spoke training model

The Hub Practice; they will hold the funding and provide the specific teaching and assessments necessary for the MRCGP

The Spoke Practice; will provide clinical supervision supporting trainees with day to day clinical issues in debriefing sessions and provide some pastoral care The Spoke trainer will attend a one day [Level 1 Clinical Supervisor training course](#). They will then receive a certificate confirming they are registered with the School of Primary Care as a Primary Care Clinical Supervisor, which will be valid for 5 years.

Level 1 CS training will cover:

- Giving feedback
- Educational theory on problem-based learning
- Record keeping. The practices will need to have a clear communication of progress of the trainees in the form of a shared trainer held record. Including use of the e-portfolio.

The Spoke practice can deliver a maximum of one tutorial per month but would not be expected to perform any of the required workplace-based assessments (WPBA) for the trainee – these would remain the responsibility of the Hub practice. You would simply need to be available for clinical queries as they arose and to provide a forum for debriefing after surgeries to confirm safe practice has been delivered.

There will be a practice visit to the Spoke practice as part of the approval process for the GMC. [The visit checklist](#) outlines what will be looked at during the visit.

Both practices; will need to provide a period of induction to allow the trainee to settle into the systems and culture of the practice, this is usually 2 weeks in total but is flexible according to need.

Training and other issues will be shared on educators notes of the e-portfolio. The Spoke supervisor will have access to the e-portfolio but would not be expected to do WPBA. There will be a statement included in the trainee work schedule to highlight that both supervisors will have access to the trainee ePortfolio but this should also be discussed at induction.

The trainees time should be split equally between the practices.

Process to apply

Any practices that are interested in the hub and spoke model need to identify the other practice. The interested practice needs to approach a neighbouring practice to discuss the model and how it will work. The hub practice must be an already approved training practice or in the process of becoming an approved training practice.

The spoke trainer will then need to apply to attend a [Level 1 Clinical Supervisor training day](#).

The practices need to email the training programme with the following detail (which will be added to the trainee work schedule):

- Hub practice details
- Hub practice Trainer & email
- Hub practice manager & email
- Spoke practice details
- Spoke practice Trainer & email
- Spoke practice manager & email
- A generic timetable which includes:
 - One session for in-house tutorials
 - One session for self-directed study
 - One session for Regional teaching (Half-day release)

	AM	PM
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

- A brief description of how the hub and spoke model will work for the practices.

Once the Spoke Trainer has attended the training session the premises visit will be arranged prior to trainees being allocated.

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