Appraisal and revalidation for Medical Educators working with Higher Educational Institutions

Background

All doctors need an annual NHS appraisal, and a role-specific appraisal in every role they undertake. For those in clinical practice, that role-specific appraisal should use the role-specific agreed paperwork, and the output should feed into the scope of practice section of their NHS appraisal. Medical Education should normally be regarded as a single role for these purposes.

Some doctors fulfil a clinical teaching role within Higher Educational Institutions. This paper describes the regulations and process for them.

Regulations and process for employed as clinical teaching fellows within HEIs

- If a GP there is a need to remain on the Performers’ List
- Must maintain GMC registration and licence to practice in order to provide regulatory accountability for their work.
- Advised strongly to retain Defence Organisation support as HEI indemnity will not cover, e.g., attendance at GMC hearings
- Their RO is Professor Namita Kumar (Postgraduate Dean)
- Line manager should conduct an NHS appraisal
- This should be conducted using the MAG form
- That appraisal should set SMART objectives in line with HEE policy
- The NHS appraisal using a MAG form that produces a form 4 for the RO
- This should be submitted to Claire Murray, address below
- If there is anything to declare under scope of practice, the RO will need evidence of an appraisal in every role that is declared
- Any self-declarations of incidents, complaints, investigations etc. should also be sent to Claire Murray – Claire.Murray@hee.nhs.uk